



Cook

FOREST SERVICE

 1 vacancy - Chadron, NE

Work Schedule is Full-Time -
Permanent

Opened Monday 3/6/2017
(-11 day(s) ago)

 Closes Friday 3/10/2017
(15 day(s) away)

Salary Range

\$17.60 to \$17.60 / Per Hour

Series & Grade

WG-7404-06/06

Promotion Potential

06

Supervisory Status

No

Who May Apply

US Citizens and Nationals; no prior Federal experience is required.

Control Number

464743600

Job Announcement Number

17-JC-317055DP-CM

Job Summary

A career with the Forest Service will challenge you to manage and care for more than 193 million acres of our nation's most magnificent lands, conduct research through a network of forest and range experiment stations and the Forest Products Laboratory, and provide assistance to State and private forestry agencies.

It's an awesome responsibility - but the rewards are as limitless as the views.

This position is located at the Pine Ridge Forest Service Job Corps Civilian Conservation Center (JCCCC) in Chadron, Nebraska.

The incumbent cooks and prepares a variety of hot and cold menu items for Center students and staff; and special events groups that vary in size. The cook is responsible for handling and storing food in a clean and sanitary environment and for the control of stock levels of food and supplies.

For additional information about the duties of this position, please contact Vernon Crow at 308-432-8658 or via email at vcrow@fs.fed.us

This position requires the incumbent to assist students, peers, and subordinates in understanding the relevance of, and promotes the development of positive social skills among students through modeling appropriate behavior, positive intervention, and positively intervening and teaching appropriate employability skills for workplace success.

The USDA Forest Service has legislative authority to recruit and fill Permanent (Career/Career-Conditional), Temporary, and Term Appointments under the USDA Demonstration Project. Under this authority, any U.S. citizen may apply.

Duties

Prepares and cooks a variety of menu items including regular and special diet entrees and dessert items. Adjusts standardized recipes for the number of servings required in large quantity cooking. Maintains the proper temperature for all foods during holding, transport, reheating, and serving to assure quality control and food safety. Perform yield testing for selected food items to determine the serving weight or volume after preparation and gather other test data to assist decision-making for purchasing and menu pricing. Operates specialized equipment to cook food in large quantities and to rapidly chill and store prepared items. Reviews and ensures that stock levels support daily and monthly menus. Maintains rotation of food inventories to prevent spoilage. Provides assistance in ordering food according to daily and weekly menu requirements. Keeps appropriate records and receipts for items ordered and received. Under closer guidance, incumbent may prepare an entire meal which requires coordinating the cooking of several items with different cooking times and characteristics. May instruct varying numbers of Work Based Learning (WBL) Culinary Arts students during assigned shift, as well as students assigned for kitchen police (KP) duties. Employee is responsible for monitoring food preparation skills and

providing oral instruction to WBL students. Responsible for communicating achieved tasks via email, oral communication, informal evaluations and incident reports.

Travel Required

- Not Required

Relocation Authorized

- No

Key Requirements

- Willing to live/work in remote locations.
- Must obtain and maintain appropriate State Food Handlers Certification(s).
- Subject to a negative drug test prior to entrance on duty.
- You must be a US Citizen or US National.
- Males born after 12/31/59 must be Selective Service registered or exempt.
- Successful completion of a one-year probationary or trial period.

Qualifications

Applicants will be evaluated on their ability to perform the duties of the position rather than length of experience. Eligibility will be determined by the relevance, scope and quality of all the experience and training, regardless of where or how acquired. Applicants will be ranked and rated based on their knowledge of the job elements identified in this announcement.

Applicants must show possession of the screen-out job element. Applicants who do not meet the following screen-out job element will not be evaluated further.

Screen-Out Job Element: Ability to do the work of the cook without more than normal supervision

In addition to the above requirement, applicants will be rated on the job elements listed below:

Ability to do quantity cooking following written instructions

Ability to use kitchen utensils and equipment

Skill in dexterity and work safety practices

Work Practices (includes cleanliness, neatness, and concern for sanitation)

There is no substitution of education for this position.

Your application or resume must clearly show that you possess the appropriate experience requirements.

Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.

To receive consideration for this position, you must meet all qualification requirements by the closing date of the announcement.

ADDITIONAL REQUIREMENTS:

- Must have or be able to obtain the appropriate food handler's license.

- DRUG TESTING: This is a Testing Designated Position (TDP). Selectee must submit to a urinalysis to screen for illegal drug use prior to appointment. Final appointment is conditional on negative results for illegal drug use.
- Must obtain appropriate State Food Handlers Certification(s) within 90 days of appointment.

Security Clearance

Public Trust - Background Investigation

What To Expect Next

Your application will be reviewed to verify that you meet the eligibility and qualification requirements for the position prior to issuing referral lists to the selecting official. If further evaluation or interviews are required, you will be contacted. Log in to your USAJOBS account at <https://my.usajobs.gov/Account/Login> to check your application status. We expect to make a final job offer approximately 40 days after the deadline for applications.

BENEFITS

The Federal Service offers a comprehensive benefits package. Explore the benefits offered to most Federal employees at: <https://www.usa.gov/benefits-for-federal-employees>

Other Information

BACKGROUND INVESTIGATION AND FINGERPRINT CHECK: Selection and retention in this position is contingent on a successfully adjudicated FBI National Criminal History Check (fingerprint check) and a background investigation.

This is a bargaining unit designated position.

Career Transition Assistance Plan (CTAP), Reemployment Priority List (RPL), or Interagency Career Transition Assistance Plan (ICTAP): For information on how to apply as a CTAP, RPL or ICTAP eligible see <http://www.opm.gov/policy-data-oversight/workforce-restructuring/employee-guide-to-career-transition/>. To exercise selection priority for this vacancy, CTAP/RPL/ICTAP candidates must meet the basic eligibility requirements and all selective factors. CTAP/ICTAP eligibles must meet the agency's definition for a quality candidate as provided in the How You Will Be Evaluated section of this announcement to be considered.

Forest Service daycare facilities are not available.

Direct Deposit - Per Public Law 104-134 all Federal employees are required to have federal payments made by direct deposit to a financial institution of your choosing.

E-Verify: Federal law requires agencies to use the E-Verify system to confirm the employment eligibility of all new hires. If you are selected as a newly hired employee, the documentation you present for purposes of completing the Department of Homeland Security (DHS) Form I-9 on your entry-on-duty date will be verified through the DHS 'E-VERIFY' system. Under the system, the new hire is required to resolve any identified discrepancies as a condition of continued employment.

Government housing may be available.

We may select from this announcement or any other source to fill one or more vacancies.

The employee may be required to push, lift and carry up to 40 pounds.

This position is not eligible for telework.

If you are retired from the Federal Government and are selected for this vacancy, your retirement annuity may be offset from your pay.

Please view [Tips for Applicants](#)– a guide to the Forest Service application process.

Please read the entire announcement and all instructions before you begin. You must complete this application process and submit all required documents electronically by 11:59p.m. Eastern Time (ET) on the closing date of this announcement.

Applying online is highly encouraged. We are available to assist you during business hours (normally 8:00a.m. - 4:00p.m., Monday - Friday). If applying online poses a hardship, contact the Agency Contact listed below well before the closing date for an alternate method. All hardship application packages must be complete and submitted no later than noon ET on the closing date of the announcement in order to be entered into the system prior to its closing.

This agency provides reasonable accommodation to applicants with disabilities on a case-by-case basis; contact the Agency Contact to request this.

To begin, click "Apply Online" and follow the instructions to complete the Assessment Questionnaire and attach your resume and all required documents.

NOTE: You must verify that uploaded documents from USAJOBS transfer into the Agency's staffing system. Applicants may combine all like required documents (e.g., all SF-50s) into one or more files and scan for uploading into the application. Each file must not exceed 3MB. Grouping like documents into files will simplify the application process. Documents must be in one of the following formats: GIF, JPEG, JPG, PDF, PNG, RTF, or Word (DOC or DOCX). Uploaded documents may not require a password, digital signature, or other encryption to open.

How You Will Be Evaluated

You will be evaluated in accordance with the category rating procedure as defined in the USDA Demonstration Project Plan. Applicants who meet the basic minimum qualification requirements established for the position will be placed in the Eligible category. Eligible applicants will be further evaluated against criteria for placement in the Quality category. This evaluation is based on the level of your experience, education, and/or training as determined by your responses to the Assessment Questionnaire. Applicants with veterans' preference are listed ahead of applicants who do not have veterans' preference within each category.

Note: If, after reviewing your resume and/or supporting documentation, a determination is made that you have inflated your qualifications and or experience, your rating may be lowered to more accurately reflect the submitted documentation. Please follow all instructions carefully. Errors or omissions may affect your rating. Providing inaccurate information on Federal documents could be grounds for non-selection or disciplinary action up to including removal from the Federal service.

Clicking the link below will present a preview of the application form; i.e. the online questionnaire. The application form link below will only provide a preview and does not initiate the application process. To initiate the online application process, click the "Apply Online" button to the right.

To view the application form, visit:

<https://fs.usda.ntis.gov/cp/?event=jobs.previewApplication&jobid=A91EDAA7-75AC-46E7-BA9A-A70100A7E3D6>

The following documents are required for your applicant package to be complete. Our office cannot be responsible for incompatible software, illegible fax transmissions, delays in the mail service, your system failure, etc. Encrypted documents will not be accepted. Failure to submit required, legible documents may result in loss of consideration.

- Resume that includes: 1) personal information such as name, address, contact information; 2) education; 3) detailed work experience related to this position as described in the major duties including work schedule, hours worked per week, dates of employment; title, series, grade (if applicable); 4) supervisor's phone number and whether or not the supervisor may be contacted for a reference check; 5) other qualifications.
- If education is required or you are using education to qualify, you must submit a copy of your college transcripts. An unofficial copy is sufficient with the application; however, if you are selected, you will be required to submit official transcripts prior to entering on duty. Education must have been successfully obtained from an accredited school, college or university. If any education was completed at a foreign institute, you must submit with your application evidence that the institute was appropriately accredited by an accrediting body recognized by the U.S. Department of Education as equivalent to U.S. education standards. There are private organizations that specialize in this evaluation and a fee is normally associated with this service. For a list of private organizations that evaluate education, visit <http://www.naces.org/members.htm>. All transcripts must be in English or include an English translation.
- If claiming veterans preference, you must submit a DD214, Certificate of Release from Active Duty, which shows dates of service and discharge under honorable conditions. If currently on active duty you must submit a certification of expected discharge or release from active duty service under honorable conditions not later than 120 days after the date the certification is submitted. Veterans preference must be verified prior to appointment. Without this documentation, you will not receive veterans preference and your application will be evaluated based on the material(s) submitted.
- If claiming 10-point veterans preference you must provide the DD214 or certification requirements (see above bullet), plus the proof of entitlement of this preference as listed on the SF-15 Application for 10-point Veterans Preference. The SF-15 should be included but is not required. Failure to submit these documents could result in the determination that there is insufficient documentation to support your claim for 10-point preference. For more information on veterans preference see <http://www.fedshirevets.gov/job/vetpref/>
- Surplus or displaced employees eligible for CTAP, RPL, or ICTAP priority must provide: proof of eligibility (RIF separation notice, notice of proposed removal for declining a transfer of function or directed reassignment to another commuting area, notice of disability annuity termination), SF-50 documenting separation (as applicable), and your most recent SF-50 noting position, grade level, and duty location with your application per 5 CFR 330.



Department Of Agriculture

Forest Service

Contact

HRM Contact Center
Phone: 877-372-7248, option 2
800-877-8339
Email: fsjobs@fs.fed.us

Address

Forest Service
Do not mail in applications, see instructions under
the How to Apply tab.
Albuquerque, NM

United States
866-338-4527